

Minutes
Foothills Craft Guild
Board of Directors Meeting
 May 3, 2005

Unofficial, Pending Board Approval

Meeting was held at FCG office, Emporium Bldg. **Dennis McAvoy**, President, called meeting to order at 6:38 pm. Board members present: **Dennis McAvoy, Pat Fain, Charlie Mead, Molly Durr, Gay Bryant, Kristine Taylor; June Crowe; Kathy Bradley**. Also, present **Dale Bohanan** and **Karen Noggle**. Not present: **Ann Caudill**.

April membership meeting minutes were accepted as published.

Dennis talked about "First Fridays" at the Emporium and whether to ask for volunteers to set up in our office for this event. He stated that he would do Friday, May 7, to check it out and have more knowledge of how it would work. After that Friday, he would put together his thoughts and suggestions for the membership and **Charlie** would send it out in an email. Then a list of members interested in participating would be put together.

Karen gave a report on the Spring 05 Dogwood Arts Festival show. Her comments included:

- It was very hard to set up after the rain on Wednesday.
- On Thursday, there was a booth situation with a "booth squatter." She heard from some other people that this is becoming a problem with shows – someone shows up after all the other booths have been set up and looks for an empty space and then sets up their stuff. Karen wanted us to be aware that this is happening at shows and should be dealt with accordingly. Karen gathered up all of the items and the member who had reserved the space was able to set-up.
- On Friday, Karen had to deal with some theft issues. There were two men working in tandem to distract the booth owner and the other would lift the jewelry. 'Super Karen' followed retained man until the policeman arrived (hunted down by **Molly Durr** and sent to **Karen**). The jewelry was returned to the booth owners and the man was taken to jail. A warning is issued to be watchful at all times in your booth.
- On Sunday, one of the members had his cash box stolen right before time to break down. Karen suggested that your money be kept on your person at all times.

There was also a 'post-mortem' discussion of whether to continue to hold the Spring Show in conjunction with the DAF:

- Would it be possible to hook up with the Rossini Festival instead?
- An evaluation form should be compiled and sent to the participants of this year's show.
- We should continue with 30 booths.
- This is a show that needs to have time to grow from year to year.
- Consider possibility of furnishing your own tent to save some money on booth fee.
- DAF did not, again, advertise effectively for FCG; the advertising issue should be addressed with the DAF committee or we could discuss doing our own ads.
- Karen is to get the evaluation forms from DAF that were filled out by FCG participants .
- Tgere should be an additional fee of \$30 added to booth fee to compensate Karen instead of only paying for her booth.

Karen then gave a report on the upcoming Tennessee Homecoming Show. She stated that FCG would be the only craft people in the show. The tents would be set up on Market Square in one particular zone and there would be food vendors and music. At this time, there were 12 members who had registered. The show will be held the 17-19 of June.

Kristine and **Dale** gave the Treasurer's Report: \$11 had been spent to have our name put on the door of the office; the rent had been paid; **David Howard's** booth fee is to be returned from DAF. There are 137 booth contracts for the Fall Show; the limit will be 140 booths. There are 9 for Central Marketplace. Union Planters Bank has become Regions Bank; a new signatory card needs to be done for the bank. Pat made a motion for the four board members to be listed for signatory: **Dennis McAvoy; Kristine Taylor; June Crowe; Kathy Bradley**. The motion was seconded and carried. FCG still has a safety deposit box in the Oak Ridge bank that holds original papers of the Guild.

June Crowe, Standards Chairman, reported that there had been an appeal presented to the board after the March juryfest. An appeal in writing can be made to the Board of Directors (BOD) by a current member that has presented jury items for a new or expanded category and was not juried in. The BOD

shall invite the member to be present to explain/show their work and answer any questions about the work. Then the BOD will excuse the member and vote on whether to jury the member into the new category. Kathy Bradley presented her appeal in writing for the Board and was present to answer questions. The Board voted her into the new category. The appeal process is only available to current members in good standing.

Kathy Bradley asked if there were any additions or corrections to the board meeting minutes published on the web page. There were none. **Kristine Taylor** moved that the minutes be approved as published; **June Crowe** seconded. The minutes were approved as published.

Charlie stated that it was time to get the postcards ready for the Fall Show. It was stated that **Aleex** should be invited to the June meeting to discuss the postcards, etc.

Gay reported that there had been a large interest in the web page for selling items that **Jeff Paar** and **Cutter Watkins** proposed at the General Membership meeting. She stated that we would need to go to a Linux web server to support the database application the new format will require. The change to the server was approved by the Board. The Board wanted to stay with Webservio as the FCG's Internet Service Provider.

Gay also talked about the alliance with the Knox Tourism Board. Demos for Saturdays in May and June were scheduled. It was to be put in the *MetroPulse*. Gay would be the first demonstrator. She stated that a draft of uniform hang tags had been approved and they looked very good.

There was a motion made that the BOD establish a FCG relief fund to help members in times of emergency. The motion was made by **Gay**; seconded by **June**. We would start the fund at the Fall Show where there would be a large number of members in attendance. The BOD would work out the details of distribution of the Fund.

June board meeting will be held June 7, 6:30 pm. Meeting adjourned at 8:20pm

Respectfully submitted

Kathy Bradley
Secretary

Official minutes of the Board of Directors is maintained in the file of the Foothills Craft Guild Secretary.

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