

Foothills Craft Guild
Board Meeting Minutes
June 4, 2008

Unofficial; pending board approval

Meeting was held at the Foothills Craft Guild office, Emporium Building. President Molly Durr called the meeting to order at 6:35 pm. The following board members were present: Ann Caudill, Jo Marie Brotherton, Clay Thurston, Dick McGee, and Jessica Dockery. Robbie Gentry was also present. Kathy Bradley and Gay Bryant were absent.

Robbie Gentry will be replacing **Cutter Watkins'** board member position. **Kathy Bradley** will take Cutter's role as Membership Director.

Dick suggested an addition to the May board meeting minutes. Under the Spring Show paragraph, after the sentence "The board approved the expenditure" for \$200 toward signs, he would like to add "Approval of the board is based upon diverting \$200 from the PSTCC scholarship fund that would not be utilized this year." **Robbie** moved to approve the corrected May board meeting minutes. **Ann** seconded, and the minutes were approved.

Dick presented the treasurer's report in a new format. One exhibitor has not paid the full amount of the spring show booth fee. **Karen** suggested using the Artist Relief Fund to pay the \$85 difference. **Robbie** moved to approve paying the member's \$85 booth fee deficit with the Artist Relief Fund. **Clay** seconded, and the motion carried.

Clay discussed the progress of the 2009 FCG calendar. The deadline for submitting images for the calendar is September 1. **Clay** suggested submitting digital images at least 1 mg in size in JPEG format. Horizontal images will work best for the calendar. The calendar should be completed by October 1. The calendars will go on sale the Thursday of the Fall Show to FCG members and the Friday of the show to the general public.

Betty Ray of the Knoxville Chamber of Commerce contacted the board about adding our events to their calendar. The calendar is distributed to their mailing list and also as an email calendar. It would cost \$300. It was suggested that it could be used for listing fall show dates.

Molly met with **Lindsay Gosnell** of Regions Bank for second opinions on how to invest our savings. In August, **Pat Fain** and **Bill Timm** will attend the board meeting with other investment ideas as well. All board members need to be present at the August 6 meeting to discuss this. **Dick** is interested in creating a finance committee. He is also interested in updating our balance sheet to make sure it accurately covers all of our assets. He would like to take inventory of all of the items in our permanent collection. **Molly** may already have a copy of this information, and she will try to locate it.

Virgil Davis would like to assist the board with grant writing. **Molly** is looking into a more permanent FCG mailing address in Knoxville. This would be necessary when

applying for grants. An audit would have to be conducted before applying for grants, and it is not in the budget for this year.

Molly adjourned the meeting at 9:00 pm. The next board meeting is to be held on Wednesday August 6 at 6:30 pm in the FCG office at the Emporium.

Respectfully submitted,
Jessica Dockery
Secretary