

**Foothills Craft Guild  
Board Meeting Minutes  
November 1, 2005**

*Unofficial; pending board approval.*

Meeting was held at FCG office, Emporium Building. **June Crowe**, called meeting to order at 6:40 pm. Board members present: **June Crowe, Gay Bryant, Molly Durr, Kristine Taylor, Kathy Bradley, Charlie Mead**. Also present **Karen Noggle, Dale Bohanan, and Aleex Conner**. Not present: **Ann Caudill; Dennis McAvoy**. Visitors present: **Cutter Watkins and Jo Marie Brotherton**.

October board meeting minutes were presented for acceptance as published on the web page. Molly moved they be accepted; Charlie seconded; the minutes were approved as published.

**Kristine** gave a report on the budget. Dale stated that the guild has not secured someone to do this year's audit. Kristine stated that she would contact a CPA that she knows and Gay stated that she would also contact a CPA that she knows and they would get prices for the board to approve. The treasurer's report was accepted.

**Aleex Conner** gave a report on promotions that are under way for the Fall Show. She stated that the FCG answering machine had been changed to announce the Fall Show. She stated that radio commercial spots would begin today (November 1). It was suggested that next year we have some of the postcards that do not have the \$1off coupon.

**Karen Noggle** reported on the Fall Show. She announced that there are 144 exhibitor booths. With the demonstrators, the booths with more than one exhibitor, and the central marketplace exhibitors, the total number of participants is over 160. She announced that ToeZay would be attempting to string the electrical from above the booths to avoid having the OSHA-approved cord covers on the floor. She announced that in some of the booths this might not be possible. She would not know for sure until setup time. Rick from the Jacobs Building offered to loan the guild his CD player with 5 tracks for the weekend and he would set it up and take it down for \$75. Kathy moved we accept this; Molly seconded; the motion carried. Karen suggested we have a music chairman for next year's show. Kathy Bradley will mail a 2006 contract to all non-exhibitors with the first deadline date extended to November 20.

**Molly Durr** announced that she had set up 5 demonstrators for the Knoxville Tourism and Sports Corp building during the "Blue Plate" special program on Fridays. These demonstrators would announce the Fall Show as well as promote themselves.

**Gay Bryant** gave a report on the web site. She stated that she had some reports of the current server loading slowly. She asked the board to test the web site loading and report at the next board meeting. At that time, if the server is still loading slowly she would make some suggestions as to what to do next. Also, Karen is to email an updated exhibitor list to Gay for posting on the web site. Cutter Watkins will have a demo setup for the member profile pages. It would be announced at the general membership meeting. He also asked that those interested in seeing the demo to come before or after the show.

**Gay** also reported that the KTSC would be assembling gift baskets for its 25 board members using ONLY FCG craft items.

**Kristine and Karen** announced that the Friends reception would be held Friday, December 2, at the FCG office in the Emporium building. The ACA will be having a member show and sale that same night which will also coincide with the downtown Christmas parade. They asked for a committee to arrange the details. Kathy Bradley, Molly Durr, Cutter Watkins, Dennis McAvoy agreed to be on the committee and to be in attendance. Karen also stated that we would try to get some member items for the permanent display before the reception and that she would pass a list at the membership meeting for those who would be willing to donate or loan pieces for the display.

**Karen** talked about her meeting with the DAF regarding the Spring Show. She stated that the Rosini Festival had requested Krutch Park and Market Square for April 6-9. The DAF wants to move the Market

Square vendors to the World's Fair Park and wants to have FCG be involved. She suggested waiting until after the Fall Show when she would have more time for the discussion with DAF for the Spring Show. The issue was tabled for next month.

**June Crowe** announced that she has developed a form for use in the booth evaluations. She also stated that she had 7 volunteers in addition to the jury committee to help on Thursday of the show. The jury process would begin at 5:30 pm.

**Charlie** handed out sheets for discussion at the next board meeting regarding changing FCG board elections procedure.

**Charlie** also presented a calendar with FCG photos and FCG important dates. He suggested selling it at the Fall Show. There was a discussion regarding copyright infringement and the Board asked Charlie to wait until more information on copyright could be obtained and discussed.

**Charlie** said he would provide a current members' list to Kathy.

**June Crowe** adjourned the meeting at 8:45pm. The next board meeting is to be held on Tuesday, December 6, 6:30 pm at the FCG office.

Respectfully submitted  
Kathy Bradley