



# General Application Form

Mail Application to: **Bob Klassen, Standards**  
500 Glen Abbey Blvd, Knoxville, TN 37934  
[bobklassen@charter.net](mailto:bobklassen@charter.net) 865-604-5638 cell

**Jury Fest**  
**Receiving work:** Mon - Tues, March 12-13, 2018 from 10am to 3pm or  
Mon - Tues, August 6-7, 2018 from 10am to 3pm  
Emporium Bldg, 100 S. Gay Street, Knoxville, TN 37902  
**Judging:** Held on **March 14<sup>th</sup> & August 8<sup>th</sup>**, (no work accepted)  
**Shipping Work:** Ship work to be delivered between **March 8-14** or **Aug 2-8**  
**Include return pre-paid shipping label and work will be shipped after jurying.**  
**Picking up work:** 03/14-15 & 08/9-10 Check with Standards Chair for times.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone B/H: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**TYPE OF MEMBERSHIP:** (Circle One) Individual Center Membership Education Center Associate

**MEDIA CATEGORY** (Circle One)

- Clay
- Fiber
- Glass
- Jewelry
- Leather
- Metal
- Mixed Media
- Paper
- Printmaking
- Natural Materials
- Wood
- Other (Artist identify)

**\*\*Important: Photographers, complete the Photography Application Form ONLY**  
*Limit answers to space provided*

What is your craft/art called? \_\_\_\_\_

What is the main material you use: \_\_\_\_\_ (circle one) **found** or **purchased**

Where do you obtain the materials you use: \_\_\_\_\_

Is your craft one of traditional or historical origin? **Yes or No** Explain: \_\_\_\_\_

**HAND DELIVERY CHECK LIST**

- \_\_\_\_\_ Read all supporting instructions and overview sheets
- \_\_\_\_\_ Mail application early with \$35 check (\$20 for current member)
- \_\_\_\_\_ Bring application with work if didn't send in early (printed 1 copy)
- \_\_\_\_\_ Cover all identifying artist marks with Painters tape.
- \_\_\_\_\_ Packed work securely & ready to deliver in a labeled box
- \_\_\_\_\_ **DELIVERING WORK:** plan to arrive between the hours of:  
**10a -3p**  
**Foothills Craft Guild Office (in the Emporium Building),**  
**100 S. Gay Street, Suite 110,**  
**Knoxville, TN 37902**

Park on the bridge or in a loading zone to deliver your work. The Emporium Bldg is on the corner of South Gay Street and West Jackson Avenue. Use the main entrance and come down the stairs. There is a small hallway on the right, you will see the Foothills logo outside the door. If you are unable to make the delivery within the time frame or have large bulky items, call the Standards Chair cell phone an alternate entrance can be arranged.

**SHIPPING CHECK LIST**

- \_\_\_\_\_ Read all supporting instructions and overview sheets.
- \_\_\_\_\_ Completed application to ship with work (printed 1 copy).
- \_\_\_\_\_ Mail application early with \$35 check (\$20 for current member).
- \_\_\_\_\_ Cover all identifying artist marks with masking tape.
- \_\_\_\_\_ Securely pack 5 pieces of best work & 5 photos (1 of each piece) for shipping.
- \_\_\_\_\_ Include return **PREPAID SHIPPING LABEL** inside box.
- \_\_\_\_\_ Shipped items should arrive at the Guild office the week prior to Jury Fest (see dates above).
- \_\_\_\_\_ Ship work by using UPS, FEDEX, or US Mail to the physical office location: (Please DO NOT mail to the PO Box)

**Attention Foothills Standards Committee**  
**Emporium Building, Suite 110**  
**100 South Gay Street**  
**Knoxville, TN 37902**

Work will be shipped back within one week after the Jury Fest. Provide special instructions on repackaging for safe return.

I certify that this is my work and completely my own designs and construction or are based on traditional designs/historical patterns and were made by me independently outside of a classroom within the last two years. No unauthorized copyrighted materials have been or will be used. I certify that future craftwork will be of the same excellence or better than this work. I will respect the original designs of fellow craftspeople.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Your signature will be considered a binding acceptance of the paragraph above. Any proven deviation will result in forfeiture of membership in Foothills Craft Guild.

